GOVT OF RAJASTHAN
PUBLIC WORKS DEPARTMENT

Dated 18-04-2001

ORDER

In pursuance of Finance Department Order no. F2(4)F/D/Exp-III/00 dated 19-03-2001 for open tenders the "Potential Assessment method" is to be adopted,

(a) for road works costing from Rs. 1.0 crore to Rs. 5.0 crore, and
(b) for other construction works costing from Rs. 1.0 crore to Rs. 2.0 crore.

The Special conditions of contract for Potential Assessment of contractors laid down hereunder will now form the part of all contract agreements along with all other terms and conditions as already prescribed under standard agreement forms/ rules and regulation applicable.

The Committee constituted for the opening and evaluation of the Potential Assessment bid according to the criteria laid down hereunder shall be as follows:

(a) For works costing more than Rs. 100 Lacs. and upto Rs. 120 Lacs. :-
   - Superintending Engineer, PWD of the concerned Circle, Executive Engineer of the concerned work and Asstt. Accounts Officer of the Circle.

(b) For work costing above Rs. 120 Lacs. :-
   - Addl. Chief Engineer, PWD of the concerned Zone, Superintending Engineer Incharge and Account Officer of the Zone.

The post-qualification method is to be adopted,

(a) for road works costing from Rs. 5.0 crore to Rs. 20.0 crore and
(b) for other construction works from Rs. 2.0 crore to Rs. 10.0 crore

For post-qualification the special condition provided vide No. F.8(27)PW/25 dated 17/9/95 and order No. F.8(27)PW/95/D-3618 dated 29/1/2001 shall be applicable.

(Shyam S. Agarwal)
Secretary to Govt.
PUBLIC WORKS DEPARTMENTS

SPECIAL CONDITIONS OF CONTRACT

POTENTIAL ASSESSMENT OF CONTRACTORS

Special conditions of contract for potential assessment, as detailed hereunder, shall be applicable in addition to all other terms and conditions already prescribed under standard agreement forms rules and regulations relating to contracts.

Applicability:

1. The requirement of potential assessment of contractors would be applicable only for execution of works costing as follows:

(a) Rs. 100 lacs to Rs. 500 lacs for Road & Bridges

(b) Rs. 100 lacs to Rs. 200 lacs for Building & other construction activities

Procedure:

2. Procedure for potential assessment would be as follows:

i) Two envelop system would be adopted for potential assessment envelop-1 being the Assessment Bid and envelop-2 being the Financial Bid. Each envelop would be sealed separately and superscribed Envelop-1 Assessment Bid and Envelop-2
Financial Bid. Both envelopes would be placed in a third envelope duly sealed, bearing the name of the work and the name of the bidding contractor. In this third envelope, an envelope of earnest money, Income Tax & Sales Tax clearance certificate should also be kept. Income Tax certificate valid for the period & Sales Tax clearance certificate valid up to last six months would be considered.

ii) The assessment bid envelope would be opened on the date and time specified in Notice Inviting Tender and the bid would be evaluated by a committee consisting of the following:

(a) For works costing from Rs. 100 lacs to Rs. 120.00 lacs:
- Superintending Engineer of the concerned circle,
- Executive Engineer of the concerned work and Assistant Account Officer of the circle, according to the criteria for potential assessment laid down hereunder.

(b) For works costing above Rs. 120.00 lacs:
- Additional Chief Engineer, PWD of the concerned Zone,
- Superintending Engineer of the concerned work, and the Accounts Officer of the Zone according to the criteria for potential assessment laid down hereunder.

iii) The financial bid envelope would be opened only those bidders who fulfill the potential assessment criteria.
3. Criteria for potential assessment would be as follows:

(i) The bidder should have executed at least 50.33% of the following quantities of work in any one of the last five financial years; however, the bidder may opt the current year in the above said five years assessment period.

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity as Per BOQ</th>
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</thead>
<tbody>
<tr>
<td>A. Road</td>
<td></td>
</tr>
<tr>
<td>a) W.B.M &amp; W.M (Cum.)</td>
<td></td>
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<tr>
<td>b) P.M/C/S.B.B/C/B.M AC by paver (M T)</td>
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<tr>
<td>B. C.D./ Bridge Work</td>
<td></td>
</tr>
<tr>
<td>a) Stone Masonry (Cum.)</td>
<td></td>
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<tr>
<td>b) Concrete of any grade (Cum.)</td>
<td></td>
</tr>
<tr>
<td>c) Shuttering (Sqm.)</td>
<td></td>
</tr>
<tr>
<td>d) Reinforcement (M T)</td>
<td></td>
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<tr>
<td>C. Building</td>
<td></td>
</tr>
<tr>
<td>a) Masonry/Stone/Bricks (Cum.)</td>
<td></td>
</tr>
<tr>
<td>b) R.C.C. Work (Roof Column/ Footings) (Cum.)</td>
<td></td>
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<tr>
<td>c) Shuttering (Sqm.)</td>
<td></td>
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<tr>
<td>d) Flooring (Marble/Kota Stone/Mosaic etc (Sqm.)</td>
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<tr>
<td>e) Joinery (Sqm.)</td>
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<tr>
<td>f) Any other work.</td>
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</tbody>
</table>
(iii) The bidder should have completed at least one work of similar nature of Road/Bridge/Building work in last five years including current year, if opted by the bidder, of the value updated to present price levels not less than 33.33% of the cost of work (bid cost).

(iv) The bidder should have achieved financial turnover of at least 33.33% of the cost of work (Bid Cost) in any one of the last five financial years. However, the bidder must have completed work in the five years assessment period.

(v) Bid Capacity:

Bidders who meet the minimum qualification criteria will be qualified only if the acceptable bid capacity is more than the cost of the work (Bid Cost). The bid capacity will be calculated as under:

**Bid Capacity = (A*N2-B)** where

A = Maximum value of civil engineering works executed in any one year during the last five years (updated to present price level) taking into account the completed as well as works in progress. However, the bidder may opt the current year in the five years assessment period.
Number of years prescribed for completion of the works for which bids are invited.

B. Value at present price level of existing commitments and ongoing works (at hand) to be executed during 'N' period prescribed for completion of the works for which the bids are invited.

Litigation History

Bidders should provide accurate information on any litigation or arbitration resulting from contracts completed or under execution by him over the last five years. The Max value (updated at the present price level) of Disputed Amount claimed in Litigation/Arbitration resulting from contracts executed in last five years shall be deducted from the calculated Bid capacity of the bidder. The details shall be furnished in Schedule - VI.

Note:-

The present price level for turn over cost of completed work & disputed amount of similar nature, the previous years value shall be given weightage of 10% per year as follows:

(a) for last year - 1.0
(b) for One year before - 1.10
(c) for Two year before - 1.21
(d) for Three year before - 1.33
(e) for Four year before - 1.46

For current year, the price level shall be 1.0.
The bidder should furnish the following documents along with the Assessment Bid:

(a) Information regarding financial resources and capability in Schedule - I

(b) Information regarding works executed in the last five years in Schedule - II A, B & C for Road, Bridges & Building works respectively.

(c) Certificates from the concerned Engineer in Charge in support and verification of the information furnished in Schedule - II

(d) Information regarding machinery and equipment required for deployment as detailed in Schedule - III.

(e) Information regarding details of Maximum Value of civil engineering works executed in any one year during the last five years taking into account the completed as well as works in progress in Schedule - IV.

(f) Information regarding existing commitments & on-going works to be completed in Schedule - V.

(g) Information regarding details of litigation or arbitration contracts to be furnished in Schedule - VI.
5. (a) The bidder must ensure that all the performance required in the documents is furnished by him complete in all respects. He would not be allowed to withdraw any document or to rectify any information furnished therein after submitting the bid.

(b) In place of immediate availability of the certificate as mentioned in clause 4(c) the bidder should give an affidavit that the Information furnished in Schedule I, II, III, IV, V & VI is correct. If any information is found to be incorrect, the offer of the bidder shall be rejected and action as per rules shall be taken.

Rejection of bids:

6. The department reserves the right to reject any bid or to disqualify any or all the bidders without assigning any reason.

7. If a bid is not accompanied with the requisite documents mentioned in clauses 4(a) to 4(g), or is not in accordance with procedure specified in para 2, or is not accompanied with the earnest money, income tax, sales tax clearance certificate, it would be liable for rejection.
The Income Tax and Sales Tax clearance certificate and earnest money should be kept in separate envelopes which shall be kept in third envelop in which envelop No. 1 Assessment Bid and envelop No. 2 of Financial Bid would be placed Only after evaluating of correctness of earnest money, income tax and sales tax clearance certificates, the Assessment Bid would be opened.

Signature of Engineer – in Charge
(With Designation & Date)
## SCHEDULE - VI

**DETAILS OF LITIGATION OR ARBITRATION CONTRACTS**

<table>
<thead>
<tr>
<th>S. No</th>
<th>Name of Works (With Agreement No. &amp; Date)</th>
<th>Client</th>
<th>Work Order Amount</th>
<th>Disputed Amount Claimed in Litigation/Arbitration</th>
<th>Date of Raising Disputed Amount</th>
<th>Actual Award Amount, if the case is decided</th>
<th>Case &amp; matter in Dispute</th>
<th>Signature of Bidder</th>
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SCHEDULE 1
FINANCIAL RESOURCES AND CAPABILITY
[Reference Clause 4 (a)]

1. Name of Bidder

2. Total financial turnover achieved by the bidder in the last five financial years

   Year
   (i)
   (ii)
   (iii)
   (iv)

Note: Balance sheets and Profit and Loss Accounts for the last five financial years should be enclosed.

3. Total financial turnover projected in the current financial year.

4. Has the bidder ever been debarred from tendering for Central Government or any Government undertaking?
   Yes / No. If yes give details:

5. Has the bidder ever been declared insolvent?
   Yes / No. If yes give details:

6. Name(s) and Branch(es) of bidder's Bank(s)

I/we hereby certify that the above information is correct to the best of my/our knowledge and belief.

Date:

Signature of Bidder
(With seal, wherever applicable)
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Works (with agreement No. &amp; Date)</th>
<th>Client</th>
<th>Place (District / State)</th>
<th>Financial Year</th>
<th>Principal items of work</th>
<th>Signature of Br</th>
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<td>Earth Work (Cum)</td>
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<td>WBM or WMM (Cum)</td>
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<td>PMC (Manual) (Squ)</td>
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<td>PMC/SDBC by paver in Tonnes</td>
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<td>DBM/BM/AC by paver in Tonnes</td>
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<td>Cavement (Cum)</td>
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</tbody>
</table>
**Bridge Works**

**DETAILED QUANTITIES OF WORKS EXECUTED DURING LAST FIVE FINANCIAL YEARS**

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Works (with agreement No. &amp; Date)</th>
<th>Client</th>
<th>Place (District / State)</th>
<th>Financial Year</th>
<th>Principal items of work</th>
<th>Reinforcement</th>
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<td>Stone Masonry (Cum)</td>
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<td>Concreting of all grade (Cum)</td>
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<td>Shuttering (Sqm.)</td>
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Signature of Bidder
### SCHEDULE - II C

[Reference Clause 4 (b)]

**Building Works**

**DETAILS OF QUANTITIES OF WORKS EXECUTED DURING LAST FIVE FINANCIAL YEAR**

| S. No. | Name of Works (with agreement No. & Date) | Client | Place (District / State) | Financial Year | Masonry (Stone/Brick) (Cum.) | R.C.C. Work (Roof/Column & Posing) (Cum.) | Principal Items of work Flooring (Marble/Kota Stone/Mosaic etc.) (Sq.m.) | Joinery (Sq.m.) | Signature of for

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</table>
**S C H E D U L E - III**

[Reference Clause 4 (b)]

Details of minimum machinery and equipment required to be deployed by the contractor in the execution of the tendered work

<table>
<thead>
<tr>
<th>Name of Bidder:</th>
<th>Minimum Nos.</th>
<th>Source of availability (Owned/Leased)</th>
</tr>
</thead>
</table>

**A. Roads**

- Smooth Wheeled Roller
- Truck Tractor Trailer Mounted Tanker 1,000 gallon capacity
- Bitumen boiler with spray
- Tipper 8-10 Tonnes
- Hot Mix Plant 40 to 60 Tonnes
- Paver Finisher
- S C B
- Vibratory Roller

**B. C.D. Works**

- C.C. Mixer Capacity
- Middle Vibrator
- Plate Vibrator

I/We hereby certify that the above information is correct to the best of my our knowledge and belief.

I/We hereby undertake to deploy the machinery and equipment listed above as and when required in the execution of this work.

Signature of Bidder

(Date: [Insert date], with seal, wherever applicable)
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Works (with agreement No. &amp; Date)</th>
<th>Client</th>
<th>Place (District / State)</th>
<th>Financial Year</th>
<th>Cost of work as per work order</th>
<th>Stipulated date of commencement</th>
<th>Stipulated date of completion</th>
<th>Value of work done during the year</th>
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Signature of Bidder
SCHEDULE IV
DETAILS OF MAXIMUM VALUE CIVIL ENGINEERING WORKS EXECUTED IN ANY ONE YEAR DURING THE LAST FIVE YEARS TAKING INTO ACCOUNT THE COMPLETED AS WELL AS WORKS IN PROGRESS

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Works (with agreement No. &amp; Date)</th>
<th>Client</th>
<th>Place (District / State)</th>
<th>Financial Year</th>
<th>Cost of work as per work order</th>
<th>Stipulated date of commencement</th>
<th>Stipulated date of completion</th>
<th>Value of work done during the year</th>
</tr>
</thead>
</table>

Signature of Bidder
## SCHEDULE-V

**DETAILS OF EXISTING COMMITMENTS & ON-GOING WORKS TO BE COMPLETED**

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Works (with agreement No. &amp; Date)</th>
<th>Client</th>
<th>Cost of work as per work order</th>
<th>Stipulated date of commencement</th>
<th>Stipulated date of completion</th>
<th>Value of balance work on date of tender</th>
<th>Likely date of completion of balance work</th>
</tr>
</thead>
</table>

**Signature of Bidder**